

Rotaract Club of Vancouver

AMS Student Nest
6133 University Blvd
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rotaract.vancouver@gmail.com



Rotaract General Meeting Minutes

Date: Jan 12, 2021 | Time: 7-8pm

Location: Zoom

(<https://us02web.zoom.us/j/84412799176?pwd=S0FQL1AwNnpXcFlzV1huQk1KYWtmUT0>)

1. Call to Order

Meeting called to order at 19:04.

2. Introductions

3. Land Acknowledgement

We would like to acknowledge that the UBC Vancouver Point-Grey campus is situated on the traditional, ancestral, unceded territory of the hə́ŋdəmíŋəm speaking Musqueam people, whose lands have been a place of learning, living, and teaching since Time immemorial. We would also like to acknowledge that we are joined today by visitors from many places, near and far, and would like to acknowledge the traditional owners and caretakers of those lands.

4. Finance

- a. Pushed to separate finance meeting!
- b. Grant writer
 - i. Research/work on grants over xmas break
 - ii. What grants are coming up and what we are planning on applying to?
- c. Transaction Reports DUE
 - i. Send to Ariel for review

5. Club Bylaws

- a. Review Community Agreement:
<https://docs.google.com/document/d/17TQRTyoSW4RYtrqpA5XUCX5mkC4euNhAL1I7Ox-rMDg/edit?usp=sharing>
- b. **3 meeting engagement system**
 - i. @All Committee Members, try your best to come to General Meetings - great place to learn about other Committees & projects
 - ii. Supportive conversation with VP or Committee Director

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6. Committee Updates

- a. Community Service
 - i. Senior Home Initiative
 - 1. Visiting Cooper Place Thursdays at 1:15pm
 - 2. Villa Cafe every other Thursday at 3:30pm (20 mins)
 - 3. If you are interested in attending, please contact Sandra or Davey
 - ii. What's your term 2 timeline?
 - 1. International project, working to help teach English to children in Ghana
 - 2. Working w/ a member who is from Ghana!
- b. Fundraising
 - i. Movie night fundraiser recap
 - 1. Raised \$106 over all movie nights
 - 2. Planning to do 1 or 2 more in T2
 - ii. Hoodie Sale update
 - 1. Current sale ends Thursday
 - a. Next sale set for Valentine's Day
 - 2. Advertising to UBC students, Rotarians, Club Members
 - iii. Digital fundraising
 - 1. We need more marketing + advertising
 - iv. No replies for the restaurant fundraiser :(
 - v. 2 new projects to be discussed:
 - 1. Raffle draw
 - a. Hoping to raffle off sponsored online gift cards
 - 2. Partnership with a club
- c. ProD
 - i. Speakers - starting on Jan 26 meeting!
 - 1. Reached out to the Chair for the Peace scholarship in District 5040
 - ii. CareerCon Debrief
 - 1. GREAT JOB!
 - 2. Detailed debrief to happen at the upcoming ProD meeting, please include:
 - a. Marketing
 - b. Logistics
 - i. Attendance + confirmation (when it happened)
 - ii. Speakers/Panelists
 - c. Branding of the conference for future years
 - i. Maybe include visual aids to give it more of a conference feel
 - ii. Another idea is to send the Agenda out beforehand

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- 3. Anonymous feedback survey to attendees
- iii. Term 2 plans
 - 1. QPR training - still up for discussion
 - 2. Smaller workshops (skill-based things)
- d. Marketing + Secretary
 - i. Event request form
 - 1. Approve by Marketing by tomorrow night
 - 2. Present at Exec Meeting!
 - ii. Campus Base event for clubs day Jan 25-29
 - 1. We need it for the Clubs Day scheduled activities from the 25th-28th
- e. VP Project Update
 - i. International project - spotlight project
 - 1. Looks at different social issues at every general meeting
 - 2. If you are interested in getting involved, talk to Areej!
- f. ALL committees
 - i. When are your Term 2 meetings? Confirm by Tuesday Jan 19th executive meeting
 - 1. ProD:
 - 2. Fundraising: Mon 7-8pm PDT
 - 3. CS:

7. ClubRunner + CRC (criminal record check)

- a. We are still missing a few people:
 - i. Fundraising: one member
 - ii. CS: most people → you guys need CRC to volunteer with seniors!
- b. PLEASE let them know and message me their address + postal code
 - i. We need this to start on the CRC

8. Announcements

- a. Clubs days Jan 25-29!
 - i. 25th-28th are scheduled activities
 - ii. Boothing on the 29th, more details to come!
- b. Committee management
 - i. Ariel and Areej to attend committee meetings biweekly
 - ii. VP Areej:
 - 1. CS
 - 2. Overall club member attendance + engagement management
 - iii. President Ariel
 - 1. Fundraising
 - 2. Finance
 - 3. ProD
- c. Vice President Election (Tues Jan 26 General Mtg)
 - i. New structure:

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1. VP Internal: replace secretary
 - a. Finance + grants
 - b. CS
 - c. Membership attendance + engagement
 - i. Check-ins & mentorship
 - d. Meeting minutes
 2. VP External:
 - a. ProD
 - b. Fundraising
 - c. Responding to emails + social media DMs
 3. Both manage marketing + attend district meetings monthly with President
- ii. President + VP elects to attend Rotary club of Vancouver meetings (monthly)
 1. 12 pm Tuesdays
 2. Starting this term
- d. Term 2 Administrative timeline
 - i. Early March
 1. Checkout meetings with Ariel, Areej, Sandra
 2. Internal hiring for 2021-22 exec/committee roles
 - ii. Late March
 1. Transition reports and transition meetings for incoming executive team

9. Adjournment

Meeting adjourned at 19:29.